WHAT I CAN AND CAN'T DO
in my Email

✓ I CAN

Avoid easy-to-guess passwords and do not reuse them in other accounts.

Suspect **attachments or links** in e-mails from unknown senders.

Be sure to check with your IT department to make sure **you have the latest versions of your email and antivirus applications.**

If you receive a suspicious email, **report it to your IT department** so they can investigate.

Stay informed about the latest cybersecurity threats and how to protect yourself.

✗ I CAN'T

Avoid spreading s**uspicious emails** or emails with false information.

Provide **sensitive information** such as passwords or bank details via email.

Accept mail from unknown senders or offers that are too good to be true.

Do not share your corporate email password with anyone, and avoid using it on other websites.

Avoid checking your corporate email on **public devices** or devices that do not have an updated antivirus.

Your email is key to accessing company information.
Make sure you protect it like an expert!