# ¿HOW OFTEN
# *SUPPORT*
## YOUR FILES?

**1**

## DAILY

Ideal for critical or constantly updated files, such as databases, daily documents, and ongoing projects.

PROJECT

## WEEKLY

**2**

Recommended for important, non-daily information such as reports, presentations, spreadsheets, and configurations.

## MONTHLY

**3**

Ideal for files that change little and that you want to keep secure, such as historical files or closed financial reports.

REPORT

Remember:

¡There is no backup too frequent!