

and protect your corporate information.



COMMON RED FLAGS

There is someone keeping an eye on your screen or watching what you write.

There is an unknown person checking a desk.

Friend requests on a social network from a stranger.

You have received an unusual request from someone you know.

Unexpected e-mails, phone calls, and voice or text messages.

Urgent requests to perform an action.



ACTIONS TO BE SAFE

Be aware of your surroundings and safeguard your company's information.

Report the incident to your security team and remember to keep your devices locked when not in use.

Do not accept unwanted applications; and if you suspect a fake profile, report it.

Contact that person directly to verify that the request is legitimate.

Inform your immediate supervisor and follow your organization's security policies.

Never get carried away and take the time to verify that the application is legitimate.

Always stop, look and think before you click on a link, open an attachment or perform an action.





